

Higher Education Statement of Tuition Assurance - Domestic Students

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Tuition Assurance Cover Domestic Students

Under the provisions of the *Higher Education Support Act 2003 (HESA)* and the associated Higher Education Provider Guidelines, Asia Pacific International College Pty Ltd is required to provide a tuition assurance arrangement for persons, other than overseas students*, who are enrolled in higher education courses it offers. This requirement is to protect students in the event that Asia Pacific International College Pty Ltd ceases to provide a course of study in which a student is enrolled. The meaning of ‘ceasing to provide a course of study’ is set out in the HEP Guidelines at:

(<http://www.comlaw.gov.au/Details/F2012L02136>)

In the event that Asia Pacific International College Pty Ltd ceases to provide a course of study in which a student is enrolled the student is entitled to a choice of:

a) an offer of a place in a similar course of study with a Second Provider without any requirement to pay the Second Provider any student contribution or tuition fee for any replacement units (this is known as the “**Course Assurance Option**”);

OR

b) a refund of his or her up-front payments for any unit of study that the student commences but does not complete because Asia Pacific International College Pty Ltd ceases to provide the course of study of which the unit forms part (this is known as the “**Student Contribution/Tuition Fee Repayment Option**”)

If Asia Pacific International College Pty Ltd ceases to provide a course of study, APIC'S tuition assurance provider will send a student enrolled in the course of study will receive a Written Tuition Assurance Offer (the Offer) advising the student of the options available under the tuition assurance requirements. The Offer will include directions that the student must follow in order to notify APIC'S APIC'S tuition assurance provider of the choice they have made for each affected unit. APIC'S APIC'S tuition assurance provider will provide this Offer within twenty *Business Days* after it knows, or should know by reasonable enquiries that Asia Pacific International College Pty Ltd has ceased to provide the course of study.

The course/s of study for which Asia Pacific International College Pty Ltd has APIC'S tuition assurance coverage membership are:

Course Name
Graduate Certificate in Business Management
Graduate Certificate in Project Management
Graduate Diploma of Business Management
Graduate Diploma of Project Management
Master of Business Administration
Master of Business and Project Management
Master of Business Management
Bachelor of Business
Diploma of Business
Bachelor of Business Information Systems
Diploma of Business Information Systems